

Tool 5.2: Site Visit



This tool aims at helping the UIP local partners at the city level to see each site by themselves and conduct a preliminary check. In fact, we can check the current condition of the CAL and correlate with the timeline planned for the co-design and co-implementation in reality of CAL project based on responsibilities.

What	Topic	A Community- walk in place.
	PRODUCT	<ul style="list-style-type: none"> • Pictures related to CAL site • Maps and related materials • Identify the possibilities of SWOT analysis • All the outcomes will be included in the CAL BOX
Why	To visit the site strengthens the local team knowledge with the local context and hence enhances the decision making on the type of NBS implemented on a place-based. This activity will be useful to tackle challenges, address construction phases and risk management as well as needed resources from the very beginning of the process. It will also identify key contacts to involve from the UIP to CAL scale.	
Who- With Whom	This is an internal activity with CLEVER Cities UIP FR city partners. Experts and decision makers of the local public authorities are welcome to join. CAL Manager (if previously decided) and LMT members are welcome to join if needed.	
How	Through a group visit, i.e. about 5 to 10 people getting together to carry out the collaborative activity.	
PREPARATION	Easy to prepare (Approximately 30 minutes)	
Duration	Approximately 60 minutes on site	
Materials Needed	<ul style="list-style-type: none"> • Formats of A4 with maps, possible images and any other needed materials • Large post-its or coloured cards (suggested A5 format) for listing the main challenges and or strengths of the site visit to consider • A good photo camera for taking pictures during the walk • Pens, tape and consumables. 	
CARRYING OUT THE ACTIVITY		
<ol style="list-style-type: none"> 1. Send out meeting agenda, time and location ahead of time in a fashionably manner. 2. Share the maps, technical project illustration and any renderings if available (see Figure 1). 		

3. Start by setting out the context knowledge with the visiting team and potential technical team in lieu.
4. Keep on papers track of the pathway taken and images numbered on site map.

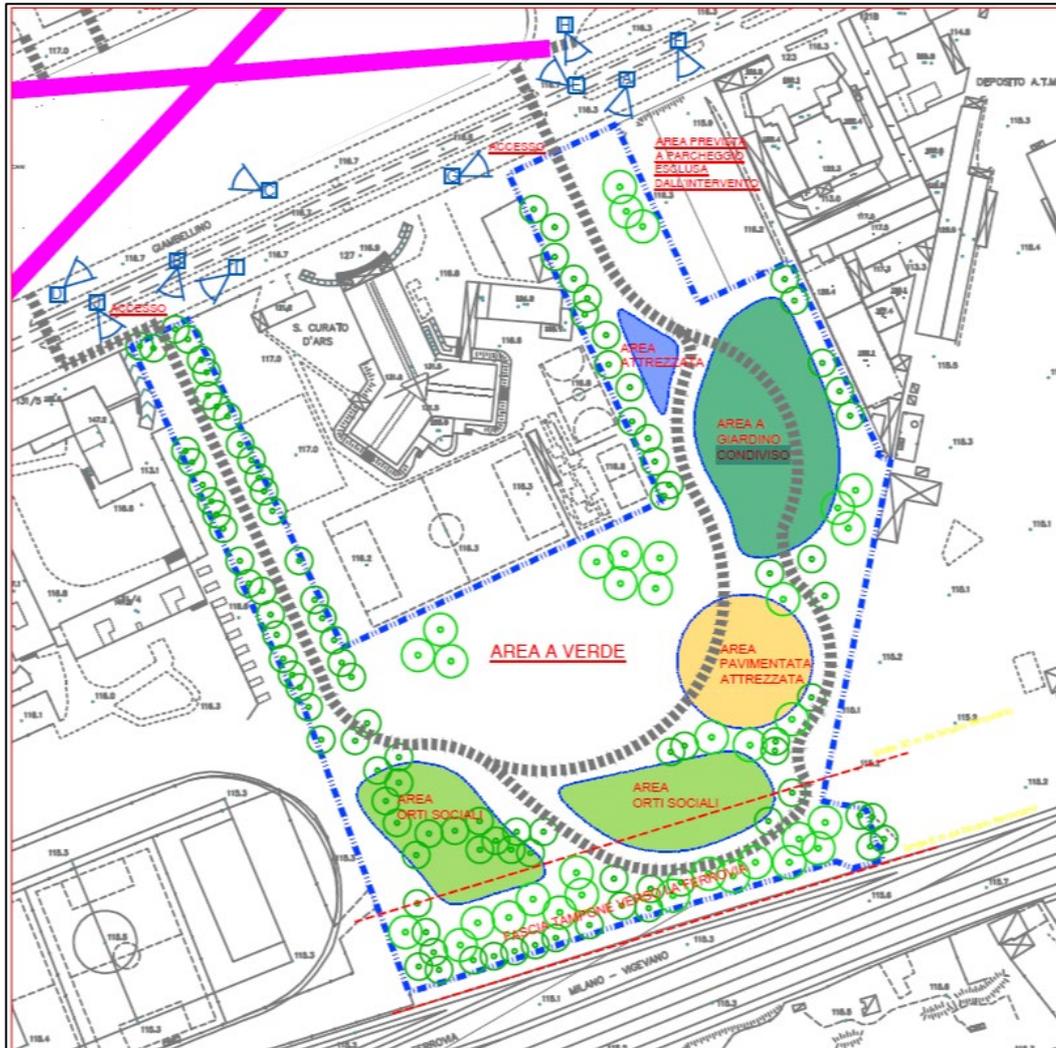


Figure 5: Executive project example from CAL 2- (source: City of Milan, Directorate of Urban planning, green and urban design section. June 2017).

Some tips of possible activities to carry out during the walk:

- ✓ Try to interact with the local context: talk to local people, if any, and listen from them about the place history and atmosphere, about their needs and wishes.
- ✓ Illustrate the NBS envisioned at this stage by the preliminary project and indicate their localization on site; ask to all participants to report about potential risks they see concerning NBS implementation.